

JG Diefenbaker Elementary School
PAC Annual General Meeting Minutes
May 30, 2023

Called to order at: 6.03 PM

Present: Melissa Burns, Nicole Stoltz, Anney Ha, Kelly Simmons, Regina Vosahlo, Kevin Vines, Matt Ilich, Smita Gailbraith, Shalika Premabandu, Carrie Wong, Tressa Cabana, Mimi Matsuo, Angela Leung, Evelyn Wang

Online via Teams: Stephanie Crossley, Trace Htun

Motion to approve April minutes: Anney motions. Nicole seconds. Motion passed and minutes approved.

Agenda:

Welcome and Introductions

First call for executive nominations:

Carrie as new hot lunch coordinator. Nominated by Nicole. (Stephanie and Eva have volunteered to assist)

Administration report: (Regina)

Thank you for all your tremendous work and support of our school community this year. The students and staff enjoyed the Walkathon this year. Thank you for organizing this awesome event for us and for supporting and fundraising for the learning initiatives at our school.

1. Parent Volunteer Appreciation event

- Thank you for the amazing work that you do all year for our school!!

Proposed time: Fun Day, Friday, June 9th morning from 8:15 - 8:45 am in the multi-purpose room with outside drop off possibility

Members agree that 8.15 to 8.45 would work best and that June 9 is likely not the greatest day so Regina will approach staff for a different day.

2. Teacher Appreciation

- Thank you!!!! Staff absolutely love the proposed Luncheon choices. June 13 12-12.52 lunch will be provided by PAC in the multi purpose room.

3. Grade 7 June activities

- Thank you to the parent volunteers for help with organization of Yearbook, June 27th morning ceremony decorations and lunch.

- Healthy Use of Screen Time presentation by Alvin Li on June 7th for all Grade 6/7 students.

4. Outdoor learning (Kevin)

- Summer watering volunteers will be needed. Schedule will be mailed to parents.

5. Sensory Paths installation update

- Resource team chose both primary and intermediate paths for the intended learning/self-regulation purposes

- The sticker paths will be installed in the selected hallway areas in June

6. Registration/staffing update for next school year

Kindergarten registrations are lower than last year.

We were able to have all current teaching staff continue to teach at Diefenbaker at this time.

Fun Day: Bike parade, grade 7 leaders will help, theme is Candyland, previous years we routed the kids, on their last lap, through to the gym to park their bikes.

Term 3 Upcoming events:

June 6th Bake Sale CANCELLED

June 9th Fun Day, dismissal at 1:45 pm

June 16th Grade 7s to Playland

June 27th Grade 7 Leaving Ceremony

June 29th Last day of school, Year-end Assembly

Report Cards are published on MyEDBC for viewing

Second call for executive nominations at 6:25:

None noted

PAC report:

PAC Year at a Glance:

See email attachment

Staff appreciation lunch: catered meal from McNair scheduled for June 13 at a cost of 13.50/person with 40 people attending. Anyone is welcome to provide dessert – please drop off at Ms.Vasahlos office

Hot lunch: Tressa is stepping down. Thank you to Tressa for all your hardwork to grow this program! Your efforts are greatly appreciated.

Fruit and Veggie Program Coordinator and Food Safe Training: Smita has help this role for five years. We are in need of a new coordinator who is willing to go through food safe training. If we do not have a volunteer by August 21st then the program will be suspended by the BC Agricultural

Saleema Noon: book early in September. Tressa suggested that we ensure the safe bodies program is NOT running at the same time.

Fun Day lunch: parent volunteers needed and call out will go out via SignUp genius.

Should lunch set up be inside or outside? Admin is aiming for outside lunch. PAC will set up tables outside with tents (two lines for food going). Concession will run from that location as well.

Snack from PAC: small individual ice creams will be priced out and Kelly will contact Righteous Gelato

Last call for nominations at 6:50:

Members at large: Tressa nominated by Melissa, Mimi and Angela nominated by Anney and Stephanie nominated by Mimi

Executive election:

Carrie Wong is incoming Hot Lunch Coordinator. Welcome Carrie! Thanks for stepping up to help the Diefenbaker School population 😊

Members at large: Tressa, Mimi, Angela and Stephanie. Welcome to this new (and exciting) posting within the Diefenbaker PAC!

Fruit and Veggie Program coordinator is now an Executive position. So welcome to Smita and thank you for all your hardwork thus far

No voting necessary as nominated positions uncontested. Please note that executives Nicole, Melissa, Anney and Kelly are currently completing their two year appointments.

PAC Co-chairs: Melissa Burns, Nicole Stoltz

PAC Treasurer: Anney Ha

PAC Secretary: Kelly Simmons

New business:

An annual Sportsmanship Scholarship for outgoing Grade 7 student in Dani's name. PAC will fund award and staff will pick the recipient. Two students to receive \$290 each and monies will come from the Gaming account. Award recipient will be decided upon by staff along with other awards.

Motioned by Angela and seconded by Mimi.

Fundraisers for next year (put forward to September)

Mothers Day hanging baskets (Mimi contact through Dino Mites preschool)

Fresh to You Fundraiser. Applications need to be completed. 40% of proceeds go school PAC

- May 23 to September 7: An online application is available to all K-12 schools in BC.
- September 15: Acceptance or non-acceptance is communicated by BC Agriculture in the Classroom Foundation (BCAITC).
- September 15 to October 20: Your school pre-sells produce bundles.
- Orders must be submitted by October 20, 2023, 11:59 PM PST.
- October 25: Payment due to BCAITC.
- November 15-25: Schools receive produce to distribute orders.

Picnic in the Park:

Proposed date is September 15 4-7 for events and food trucks just as last year.

Discussion around stand alone event hold an outdoor movie (7.26 PM sunset). Kelly will approach contact re: Does freshair offer a rain out policy? And or any inside options? Spring options?

Meet the Teachers will likely be September 21 and two events likely shouldn't overlap.

Treasurer report:

Here is the update as of May 30, 2023. See attached document.

$\$28,834.50 + \200.89 (debit 120 + debit 123 yet to be deposited) = **$\$29,035.39$**

PAC General Account: $\$29,035.39$

Numbers match the bank account as of May 30, 2023 screenshot below.

Gaming Account: $\$7,456.68$

(debit 14 cheque of \$500 to Hugh Boyd Scholarship 2023 has yet to be deposited)

Meeting adjourned at 7:37