

# **PAC Meeting Minutes**

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**October 27th. 2016**

**6:30pm**

In Attendance: Emi Dyck (PAC Chair). Anney. Kevin. Frank Ju. Trevor Shuto. Elaine Stapleton. Linda Wong. Lica Stroud. Mary Irwin. Darcy Light. Kelly Simmons. Carol Clark. Bo Han.

Introductions.

## **Approve of October Agenda:**

- 1st Lica Stroud
- 2nd Darcy Light

## **Approve of September Meeting Minutes:**

- 1st Frank Ju
- 2nd Darcy Light

## **Administrative Report: Elaine Stapleton and Trevor Shuto**

### **Highlights:**

- Cross Country Fun Run - continuing with that next year
  - October 12th. 2016 was held at Minoru Track
- Student Leadership: Art Room
  - Haunted House: Food Can Donation or Monetary Donation
  - Primary and Intermediates Separate
  - Pin the Pumpkin is an optional game if someone doesn't want to go to Haunted House
- "Me to We" was replaced with the food bank campaign by the intermediate leadership students. Me to We has become quite commercialized over the past couple years, and its goals are not clear, other than for advertising.

## **Remembrance Day Nov. 10**

- Assembly: 10:45

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### **Report Cards**

- New report cards
- Report Cards going home Thursday last week of school in December.
- District looking at different ways of reporting
- Similar to what they had before but effort marks removed
- Teachers could apply for a different style of report card to a grant
  - Online portfolio and a report card would be in addition
  - Probably in the future two different forms of report card: Myad and another form
  - Every child would have a portfolio and it would stay with them for many years (new program)

### **Christmas Performance**

- Bhangra Dancing
- December 7th @ 6pm Hugh Boyd (date not confirmed)
- Nov 28th, 30th, Dec 2nd, Dec 6th, Dec 7th Lessons for 5 days.

### **Treasurer Report: Mary Irwin**

September (refer to budget analysis)

General. Gaming (holds grants from government). Playground account.

- Received gaming grant: \$7140.00 (reflected in gaming account balance)
- Gardening Grant from TD: \$4939.00 (applied for in the spring 2015)
  - Sending info to teacher to see what they would like to use the funds for
  - Teachers can be reimbursed for gardening items
- Donation from a family: Build an outdoor classroom
  - Staff committee to do year-round gardening
  - Moss Art?
  - Natural art inside the classroom
  - Possibly expanding beds
- \$3000 donation was specific for the playground from the ANAF Unit 284 Stevseston
  - General account to playground account

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**Budget**

- Refer to budget sheet
- Projected Income: conservative estimate
- Bake sale success! \$712 (proceeds towards new playground)
- Turning events into fundraising
  - Skate Night: \$10 per family - hope to break even
  - \$1000 would be a nice amount to work with
  - Family Movie Night \$5 two popcorn + draw for movie + stuffy
- Walkathon
- Clothing Bin: \$600 a year
- Purdy's Chocolate: Mary Irwin
- Spring Fair: \$1800
- Breakfast with Santa
- Cash Donations: Possibly register PAC as a registered charity
- \$6000 to move money from Gaming Account to Playground account
  - 1st: Anny
  - 2nd: Lica Stroud
  - All in favour: everyone
- Proposed Spending (refer to budget sheet)
  - If every teacher spent their funds \$3240
  - Licence and Fees for events
  - Bank Fees
  - Chess Club: \$50
  - Run Club: increase amount due to inflation of freezies
  - Skate Night: \$800 (high estimate) cost will be recovered by admission fees
  - Movie Night x 2: \$350 movie license + dvd + stuffy + food + popcorn (recover cost from admission)
  - Year end class party: \$50 per division
  - Fun Day: \$300
  - Operating Expense: \$500
  - Scholarships: \$500 each to McMath and Boyd. Motion was made to increase amount from current \$250 per school to \$500

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- Fruit and Veggie: \$50
- Staff lunch and gifts:
- Walkathon: \$500
- Spring Fair: \$500
- Breakfast with Santa: \$500
- Fine Arts: \$1500 for school to cover programs
- Library:
- Motions
  - Run Club \$100
    - 1st: Kelly Simmons
    - 2nd: Carol Clark
  - Scholarships from \$250 to \$500
    - 1st: Frank Ju
    - 2nd: Lica Stroud
  - Approve the budget
    - 1st: Darcy Light
    - 2nd: Lica Stroud
- Pac Charity Status:
  - 16 page application
  - Can offer tax receipts for donations
  - Biggest downside: rigorous reporting at school end
    - Report donations and tax receipts
    - Annually update pac officers: names, addresses, bdays, positions.
    - Financial statements need to be submitted
  - Receipts cannot go through the PAC
  - Mary Irwin to submit application

### **Photo Night Nov 2nd and 3rd**

- 19 families booked
- Volunteers set up meeting at the door
- Emi Dyck: coordinator

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### **Family Movie Night**

Nov 25 - Finding Dory. Sabine Yep is coordinator; Forms to be sent out first week of November. Admission fee will be \$5 per family which includes 2 small popcorn from Kernels, and an automatic entry for a chance to win prizes

- Munchalunch movie order
- Money at the door
- Admission money
- Kernels Popcorn

### **Skate Night**

- Form in mid-november
- Family Skate night - Dec 6 at Minoru. \$10 per family includes rentals

### **Breakfast with Santa**

- Breakfast with Santa - possible date now Dec 1 - confirmation hopefully by Nov 4

## **Coordinators Report**

### **Early Warning - Darcy Light**

- Looking for a couple more volunteers
- Let others know

### **Bake Sale - Lica Stroud**

- \$712 YAY!!!!!!
- Primaries at recess
- Intermediates at lunch

### **Hot Lunch**

- October 28th. 2016

### **Fruit and Veggie**

### **Run Club**

- Starts November 2nd

### **New Event Idea!!!**

Anney: Blow up bouncy castles. Obstacles.

**MEETING ADJOURNED: 8:30PM**

**NEXT MEETING: THURSDAY NOVEMBER 24TH. 2016**