**Diefenbaker AGM PAC Meeting Minutes**

**Thursday May 21, 2020**

**Attendees (via Zoom conference):** Huey Wong, Andrew Livingston, Carol Clark, Nicole Stoltz, Angela Leung, Mary Irwin, Anney Ha, Kristin Rheault, Christine Chung, Frank Ju, Vicky Chan, Emil Khong, Melissa Burns, Tressa Cabana, Silvia Balbuena, Sandra Nixon - Trustee

Chair: Emi Dyck

Co-Chair/minutes : Jen Nielsen

**3.00 pm -** Meeting called to order

Review of Agenda:

**MOTION:** Angela moved to approve agenda, Nicole seconded **CARRIED**

Review of Minutes from March

**MOTION:** Carol moved to approve the minutes, Nicole seconded **CARRIED**

**First Call for Nominations of 2020 – 2021 Diefenbaker PAC Executive:**

Emi Dyck Self nominated for PAC Chair position

Emi Dyck nominates Kristin Rheault for treasurer

Emi Dyck nominates Kelly Simmons for secretary

Nominations are accepted

**Treasurer’s Report:**

Exact account balances not currently available as the school has not been receiving mail due to pandemic, being held at the board until further notice. Kristin will be in contact with the bank to check on total funds.

All teacher start up funds have been used and reimbursed for 2019 – 2020 school year.

$1000 has been allocated from Gaming account for scholarship fund

* $500 to Mcmath
* $500 to Hugh Boyd

Emi has approx. $1100 in coins from spring fair fundraiser in March, as well as approx. $2500 in cash donations towards the fair, to be deposited to general account.

Additional playground pieces have been completed, waiting on invoices from district to be paid.

Technology upgrades are currently on hold until fall so school can better assess student needs going forward.

**Administration Report Principal: Huey and Andrew**

***Such unusual times and circumstances….***

***We miss the Diefenbaker students, staff and parents tremendously!***

1. Remote learning has been both an inspiration and a challenge for everyone!

 Invention of a new verb… “Zooming”

2. Currently exploring different ways of doing things…

 -Welcome to Kindergarten: outside and curbside pickup of bags

 -Virtual Grade 7 farewell and electronic yearbook/slide show

 -Virtual Year End Assembly

 -Virtual transition meetings, etc

3. Term 3 Report Cards will go out on June 25th (last day of school) based primarily

 on learning before Spring Break

\*\* Admin enquired as to what parents would be looking for in terms of end of year reports. Most parents were eager to have online lessons included in end of year reporting to make sure students are on track and work is being reviewed.

4. Students returning to school June 1st: preparation and plans will be made next

 week; will be a shift again in how things are done as we move into this next

 stage; both remote and onsite learning will be different from what it has been

Return to class rooms may include staggered start times, use of the outside class room doors (inside of filing through main halls, as well as hand washing on entrance. One day time custodian will be on site. Schools are considered controlled environments, however any student with family members who have been diagnosed with Covid – 19 will be ineligible for return to school.

5. Enrolment for 20-21 is down slightly; we are currently organizing for 18 divisions

 -Saying good-bye to: Ms. Kim, Mr. Leung, Ms. Henrickson, Ms. Preston,

 Mr. Loewen, Ms. Roman

 -Welcoming back: Ms. Stacy Anderson (job-sharing with Ms. Carrigan) and

 Ms. Grippo (job-sharing with Ms. Ververgaert)

 -Ms. Cori Anderson is on maternity leave and will not return until May 2021

 (Ms. Bosma is currently taking her place as Div. 9 teacher)

\*\*38 new kindergarteners will be joining Diefenbaker in the fall. LFI will continue at Diefenbaker with 2 grade 6 classes, and 2 grade 7 classes.

6. Plans for next year are all very tentative at the moment as we wait for directions from the Ministry and District: Outdoor Ed/Camp Elphinstone, Quebec, etc.

***Thank you so much for all your hard work and support.***

**Second Call for Nominations of 2020 – 2021 Diefenbaker PAC Executive: No Further names put forward.**

**PAC Reports:**

1. Early Warning – New Coordinator Nicole Stoltz will be taking over for Jen in September. Thank you Nicole!
2. Hot Lunch – Tressa Cabana will continue being the hot lunch coordinator in the Fall. Thank you Tressa!
3. Media Coordinator – Anney Ha will continue with this position in the Fall. Thank you Anney
4. Fruit and Veggie – Smita Galbraith will remain coordinator. Fruit and veggie currently on hold due to pandemic, however the program is donating the fruit and veggies to local food organizations on behalf of the schools, we will continue to apply for this program in hopes that even if we are not able to receive the food for our kids it will be going to people who need it. Thank you Smita.
5. Spring fair CANCELLED – Emi Dyck will look into possibly doing an online auction/fundraiser in the fall, with already donated items. Thank you Emi.
6. Installation of Asphalt track on field – PAC had previously enquired about having an asphalt path put in. Andrew advises that he is contact with the board about installation and we would be looking at an approx. cost of $15000.

 Jen Motions to pay $15000 from gaming account towards the creation and installation of an asphalt path out in the field area. Kristin Seconds – Motion passed unanimously.

2018 – 2019 PAC Executives - all unopposed:

Chair: Emi Dyck

Treasurer: Kristin Rheault

Secretary: Kelly Noonan