**Diefenbaker PAC Meeting Minutes**

**Thursday January 16, 2020**

**6:30 pm to 8.30 pm**

**Attendees:** Marilyn Turnbull, Emi Dyck, Tressa Cabana, Smita Galbraith, Angela Leung, Nicole Stoltz, Kelly Simmons, Melissa Burns, Andrew Livingston

**Chair and Co Chair:** Jen Nielsen and Emi Dyck

**Minutes:** Kelly Simmons

**Treasurer**: Kristin Rheault

**6:40 pm -** Meeting called to order

Welcome to all. Attendees did a round of introductions.

Review of Minutes from September

**MOTION:** Angelamoved to approve the minutes. Tressa seconded. **CARRIED**

Review of Agenda: No changes or additions.

**MOTION:**  Nicole moved to approve the agenda as written. Kelly seconded. **CARRIED**

**Guests:**

Huey Wong is incoming principal and attended to introduce herself. She will be starting in February. Elaine Stapleton was present to say goodbye as she moves on to Spulukwuks. Welcome Mrs Wong! Good bye to Mrs Stapleton and Mrs Turnbull! Best wishes to you both.

**Administration Report - Principal:**

Marilyn has posted in staff room and circulated amongst PAC.

**Treasurer’s Report (Emi for Kristin)**

* As of December 20, 2019 the General Account balance is 16,000.00. $3000.00 will go to December Hip Hop performance.
* 1500.00 has gone towards music/band equipment and 1500.00 to gym equipment.
* The Gaming account is $16,000.00
* Business Investor Account stands at $21,738.66 (aka Playground). Last playground piece - the "Spinner" has been installed so account will drop to zero.Kristin to check with Laurie and Eva re chwque to district for same.

**Request from staff for allocation of PAC monies:**

1. Outdoor equipment for each division (ie jump ropes, balls) all within a bin. Kids can sign out individual pieces from their class.

Fresh slice cares grant could be allocated to this project if we are successful applicants.

**Melissa motions up to and not greater than $2000.00 (approx $100.00 per division) for this project/proposal. Angela seconds. All in favour and CARRIED.**

2. Current ipads are on lease to school and lease will be up soon. School has several options regarding next steps r/t leasing more ipads or laptops and possibly purchasing a new "cart" for storage which would free the space currently used as computer lab.

Huey and Andrew will discuss with staff and vote will be held for next steps.

Huey and Andrew are aware that PAC is willing to support use of PAC funds for purchasing tech supplies in the future based on staff vote/decisions.

**Early warning**:

New coordinator needed.

Jen can train new coordinator this June prior to summer break. This is a helpful service and we would like to see it maintained!

**Hot lunch:**

1. Tressa needs another hot lunch coordinator. Volunteer would be appreciated now but necessary for the fall 2020.

2. Can we prep and assemble in an area other than North hallway/floor?

Space is limited. Multipurpose room can be used on Mondays.

Discussion: corner/back wall of gym, blocking northwest door of gym and using small alcove. Possible trial at next hot lunch Feb 7.

**Bake sale**:

New coordinator needed. Lica had asked for volunteers (as outgoing). PAC unsure if anyone had come forward.

**Movie night:**

likely one will be held in February.

**Traffic Safety**:

 parent helpers to supervise the crossing guards in the AM would free Andrew up to monitor the driveway and ensure drop offs are running smoothly.

**Rodent issue:**

Pest control is aware and monitoring.

Work order in to school board for a deep clean or affected areas.

Custodian aware and cleaning spcific areas regularly.

Fruit and Veggie program on hold.

Munch a Lunch food items being stored in volunteers homes until issue resolved to deter further loss of stocked items.

**20.30 pm Meeting adjourned.**

*Next PAC meeting* ***–* March 5, 2020 at 6.30 pm in: location TBD**

*Everyone welcome!*