JG Diefenbaker PAC Meeting

October 21, 2021

6.30 PM to 8.00 PM

6.34 call to order

Minutes: Motion to approve: Anney

Motion Seconded by Frank

Agenda: Motion to approve: Emi

Motion Seconded by Chika

No new business brought forward.

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| Attendees: | Anney (Treasurer) |
| Huey (Admin) | Andrew (Admin) |
| Melissa (CoChair) | Nicole (CoChair) |
| Frank | Jolene Wright joleenw@hotmail.com |
| Chinthaka Gunertne [stcpen@yahoo.com](mailto:stcpen@yahoo.com) | Emi Dyck |
| Tina [tinax06@gmail.com](mailto:tinax06@gmail.com) | Weam Betelmal [betelmalweam@gmail.com](mailto:betelmalweam@gmail.com) |
| Tressa | Kimmy Robertson |
| Maki Ode | Angela |
| Smita | Christine |
| Nargas | Yuehen Ding |
| Kelly (Secretary) |  |

Admin report:

1. It’s been a busy start up but classes have now settled in.

Health and Safety continues to be a priority for us; being vigilant with handwashing, wearing masks and giving space. More challenging as students settle into being “normal” and the guidelines/processes from Public Health continue to change - Grade 4 and 7 FSA’s have started and will be completed by Nov. 4th. - Grade 7 Intramurals have also started on Wednesdays/Fridays lunch time (Ms. Seafoot is the sponsor teacher) - We continue to work with our Kindness Umbrella as our school goal. This year we want to connect the Core Competencies and the “why” to our students’ learning. - Term 1 Parent Conferences are coming up the week of Nov. 1 – 4th. Each teacher will send out their own schedules. In person conferences can occur if the teacher agrees.

2. Oct. 29 (Halloween) – Costume parade through the hallways for primary classes and a “haunted hallway” for all classes. Please make sure your child(ren) is dressed appropriately in their costumes. No fake weapons please. If you’re out around the school on Halloween night, keep an eye out for vandalism and call the police if you see anything suspicious.

3. Nov. 10th is the date of our Remembrance Day Teams assembly. We will send the OneDrive link for families to view the recorded presentations.

4. This year all students will be using the E-Portfolios to show some or all of their learning for reporting purposes. Divisions 3, 4, 10, 11, 14, 15, 16, and 17 will be using the portfolios for all their assessments and reporting practices. Families will be sent information on how parents can login. There will be an information night for families on Monday November 1st.

5. Track Update – city vision/walkabout yielded a different outcome than originally discussed. Track is done BUT is still gravel. Paving imminent but unfortunately not happening prior poor weather starting. Evan Dunfee is willing and prepared to “open” the track for us! Mount Diefenbaker will stay!

6. Kindness Rocks Project Update : in the classrooms and being varnished. Original plan was for rocks to be outside Huey’s office but on further discussion other suggestions have emerged: Inside school along hallways, paved into outside walkway, mounted plaque/clear epoxy and secured into the ground near playground or mud kitchen.

Thank you so much for your support of our students and staff! You help make Diefenbaker a great place to be!

**Treasurers report:**

1. Signing authority complete! Kelly, Anney and Nicole
2. See PAC section of school website for reimbursement forms as well as sign in information for Hot Lunch program
3. Switching banks to G&F Pros and cons:

**PROs**

Opening general and gaming bank accounts will be FREE. Same as TD bank. However G&F charges a $5 membership equity share one time fee. It will apply to 4 memberships (PAC and 3 signors). So max payment will be $20 dollars for one time fee. Unless we change signers then $5 fee will need to be paid.

* Online banking capabilities. Which we do not have with TD bank.
* E-Statements. Which we do not have with TD bank. Currently TD bank mails paper statements to the school office. As you all know mail takes forever and might get misplaced or lost in transition.
* E-Transfer payments. Which we do not have with TD bank. This is a bonus if any vendor or reimbursements wants to be paid out, The PAC will charge a $1.50 fee for any reimbursements requested to be paid via immediate email transfer instead of paper cheque. Paper cheque payments will still be no charge to any vendor or pac member. So any amount requested will be less $1.50 CAD if the vendor wants email transfer payments.
* Paper cheques. Same as TD bank.  Business Cheque **50** $90.34 or **200** $145.91 (tax included)
* Way better G&F business representative service. G&F Fast, quick and efficient rep that actually responds to emails and phone calls. Currently at TD Bank it's a hassle and stressful process to even get a hold of anyone in TD business accounts.

**CONs**

* up to 30 Transactions per month. TD bank has no transaction limit. As treasurer I will need to keep an eye on the transactions to avoid any over transaction fees. Additional transactions exceeding the package limit and pay-per-use transactions will be charged $0.85 for each self-serve transaction and $1.00 for each full-serve transaction.
* G&F charges a $5 membership equity share one time fee. It will apply to 4 memberships (PAC and 3 signors). So max payment will be $20 dollars for one time fee. Unless we change signers then $5 fee will need to be paid.

Motion to change: Anney (motion proposal) and seconded by Kelly and Chika vote of 10/17

1. Current balances:

General 13,965.70

Gaming 1,841.93 (after withdrawal of outdoor classroom and track; previously allocated)

**PAC Report:**

1.Need volunteers for:

Fruit and Veg (Emi can help November 4th (apples), November 25th (pears) and December 9th needs help as well)

Traffic safety, fundraiser coordinator, classroom reps (1-2 per division), hot lunch

2.Teacher startup: Emi (motion proposal) for $200/FTE and $50 for EA’s (this means that ELL and or Resource can access funds based on how much they are present at the school). Angela and Chika seconded. Passed with vote of 9/17.

3. Pumpkin patch:

Superstore pick up Tuesday Morning and drop off to school at 7 AM – volunteers: We need trucks and volunteers.

October 23 amendment: Country Farms will deliver pumpkins between 10.00 and 10.30. Cost slightly higher and same approved by email vote due to urgent nature. Request for parents to help throughout the day.

4.Mabels labels: more info coming soon

5.Purdys (Emi): Christmas fundraiser. Ready to go and ordering info will be sent home in November. Is this a potential idea for Spring as well?

6. Angela suggested gift cards and Yuehen suggested a spring yard sale as possible fundraisers.

**Coordinators report:**

Coordinators Report (Read-Only)

·         Early Warning (on hold): Nicole Stoltz

·         Hot Lunch: Tressa Cabana – The dates are set for the first 7 hot lunches (September-December). Total raised with Sept 27th, October 8th and October 25th - $963.80. If you are available to volunteer to help distribute hot lunch (11:25-12:15) please email Tressa: [tressa\_kutny@hotmail.com](mailto:tressa_kutney@hotmail.com)

·         Bake Sales: on hold

·         Family Movie/Fun Night: on hold

·         Fruit/Veggie Program: Smita Galbraith – We are restarting this program. First delivery is November 4th! Smita is looking for 1-2 backup volunteers. Dates are typically Thursday once or twice a month and it takes 1-3 hours to distribute. Email Smita if you are available: [galbraith.smita@gmail.com](mailto:galbraith.smita@gmail.com)

·         Media: Anney Ha (facebook, Twitter, school website)

·         Traffic Safety: Sanjay Bhander – Crossing Guards – we are in need of many volunteers to help with traffic safety each morning. Please email Melissa/Nicole if you are able to volunteer once every 2 weeks (or once a month if we have enough volunteers). You would need to be at school from 8:25-8:50am to help the student crossing guards on Fortune Ave.

·         RDPA (Richmond District Parents Association): Nicole/Melissa attended the September meeting. Nothing to report. If you’d like to attend the next meeting on behalf of Diefenbaker PAC let Nicole/Melissa know. Meetings are being held virtually.

Meeting adjourned at 7.46

Next meeting:

November 24 via zoom 6.30 to 8.00