



How to contribute online: Please follow the instructions provided on this page to make contributions.

Step 1: Please go to the Richmond School District donation page <u>www.sd38.bc.ca/our-district/donations</u> then follow the steps below.

When you are on the donation page, click "Make a donation". If you are starting from the main page, select Donate in the top right corner and that will take you to the donation page.

Step 2: Complete the details for your donations.

- Select your donation amount or fill in "other amount"
- Scroll down and select Diefenbaker Elementary

Step 3: Important, in the Message To School box, please fill in the student information so we can link the donation to that student.

Please enter your child/children's

- Name(s)
- Division(s),
- Walk-a-thon

Once you have filled in the student's information, click "Add to Cart".

Step 4: What's In Your Cart? Please check your donation amount is correct and that "Diefenbaker Elementary" is specified. Edit if changes are required or click "Continue" when you are ready.

Step 5: Click "Sign In" or Register. You will be redirected to SchoolCash Online.

Step 6: "Sign In" to your SchoolCash Online to complete payment. This is the same login you use for the school fees and field trips. If you do not have an account, you can Register Now.

Step 7: Select payment method. Payment may be provided by credit card (Visa/ Mastercard), eCheck or myWallet

Thank you for supporting Diefenbaker Elementary School!



