

JG Diefenbaker Elementary School

PAC AGM Meeting Minutes

May 26, 2022

Called to order at: 1838

Present: Andrew Livingston, Huey Wong, Melissa Burns, Nicole Stoltz, Anney Ha, Tressa Cabana, Kathleen Stevens, Kelly Simmons

Zoom: Chika, Angela, Christine, Catherine

Motion to approve minutes: Anney moves to approve minutes from last meeting. Approved.

First call for nominations for executive PAC members:

1. Tressa nominated by Kelly as a new exec position "Hot Lunch" coordinator
2. Nicole and Melissa nominated by Anney to continue with PAC co chairs

Admin report:

1. It's been a great school year so far and things are just ramping up as we head into June!

· Last week's Grade 7 Camp Elphinstone Day was a tremendous success!

· So was the Grade 6's trip to Lynn Canyon!

· Yesterday's Zone Track Meet went very smoothly and the Bulldogs showed great sportsmanship and athletic skills!

· Looking forward to the Walkathon and Welcome to Kindergarten event next week.

· Also very excited to have our FUN DAY on June 17th – planning is in process

· Plan for 3 Band concerts on June 23rd with Mr. Naso

· Grade 7 Farewell is set for Friday, June 24th with 2 in-person assemblies for families (classes can attend virtually if they wish), followed by a luncheon and afternoon outdoor activities.

2. Our first set of in-person assemblies were also very successful. Having 3 smaller assemblies helped the students and staff feel comfortable and also focus better. We focused on Kindness to Place in April and the upcoming assemblies in June will allow for kind words to/from the Grade 7's (since classes will not be part of the Grade 7 Farewell activities on June 24).

3. Also in June, we will do the Kindness Survey again with students to see how effective our work with the Kindness Umbrella has been.

4. Term 3 Report Cards will go out or be posted in the Portfolios on June 27th

5. Running track continues to be a work in progress...nothing more to say.

6. Enrolment for 22-23 is stable and we will have 13 neighbourhood divisions again.

Unfortunately, the District has seen a decrease in LFI applications and we will

only have 1 class for LFI 6 next year. Several Diefenbaker students are on the wait list.

7. Saying good-bye to: Mme. Leyla, Mrs. Grippo, Ms. Matter, Ms. Jiang (EA)

Ms. Peco will be on maternity leave next year

Also saying good bye to.... Andrew Livingston who is moving to Tomsett!

We will miss him tremendously and he is an important part of the Diefenbaker community!

8. One more good-bye... Fortune Children's Centre is closing at the end of June as the owner/operator is retiring. We will work with the District to find a replacement for them as their enrolment is full for next year.

9. Good news... to help improve traffic safety at our crosswalks on Fortune and Hermitage, the city is looking at installing the pedestrian poles like the ones on Fundy. This should be in place for September.

Safe bodies:

Geared towards grades K-2 and happens alternate years. Happening this year and the program is facilitated by trained primary teachers

Treasurers report:

Treasurer's Report for April 2022 G&F Financial

General Account	\$ 14,768.28	Balance as of March 31, 2022
> credit	\$ 183.67	BAMBORA Hot Lunch Deposits Apr 1-4, 2022
> debit 27	\$ (827.40)	Hot Lunch Pizza Factory April 11 (Apr 11 paid)
> debit e-transfer	\$ (48.50)	ELL Support Teacher: Janine Morgan class funds-stickers, pocket chart, markers, and resource books (Apr 6 paid)
> debit e-transfer	\$ (148.00)	ELL Support Teacher: Janine Morgan class funds-stickers, pocket chart, markers, and resource books (Apr 6 paid)
> credit	\$ 448.50	Closed TD Bank PAC General Account - moved all funds to G&F Financial (Apr 7)
> credit	\$ 2,117.75	BAMBORA Hot Lunch Deposits Apr 5-11, 2022
> debit 28	\$ (216.11)	hot lunch expenses yogurt, milk, juice..etc. Tressa Cabana (Apr 11 paid)
> credit	\$ 249.29	BAMBORA Hot Lunch Deposits Apr 12-20, 2022
> debit 29	\$ (1,017.75)	Hot Lunch Sushi Lovers April 29 (Apr 29 paid)
> debit 30	\$ (315.00)	HotLunches.net Annual Fee (Apr 27 paid)
> debit 31	\$ (200.00)	DIV 9 Gr 2/3 Teacher: Cori Anderson class funds-books (Apr 27 paid)
> debit 32	\$ (62.44)	DIV 3 Gr 4/5 Teacher: Raymond Mah class funds-electric pencil sharpener (Apr 27 paid)
> debit 33	\$ (174.66)	Hot lunch expenses juice, choco milk, chips Costco Tressa Cabana (Apr 27 paid)
> debit 34	\$ (219.03)	PAC Welcome Back, Laurie's Retirement Gift, Hoverboard Prize Walk-a-thon Melissa Burns (Apr 27 paid)
> credit	\$ 154.94	BAMBORA Hot Lunch Deposits Apr 21-30, 2022
Total	\$ 14,693.54	Balance as of April 30, 2022

Budget 2021/2022	\$ (1,300.00)	*June - hotdogs and juice boxes for K-2/3, fun day, and staff lunch/gifts
	\$ (1,000.00)	*community building events
	\$ (2,959.58)	*teacher wish list remainder from budget after used funds (budgeted \$5000)
	\$ 9,433.96	Balance after approved expenditures

Gaming Account	\$ 23,851.93	Balance as of March 31, 2022
> debit 2	\$ (500.00)	McMath Scholarship year 2022 (Apr 7 paid)
> debit 3	\$ (500.00)	Hugh Boyd Scholarship year 2022 (Apr 20 paid)
Total	\$ 22,851.93	Balance as of April 30, 2022

Hot lunch report (updated May 27):

BAMBORA Hot Lunch September 2021 to June 2022			
credit	\$ 7,241.25	Bambora for hot lunch deposits (Sept 13 -26)	TD Bank
credit	\$ 652.15	hot lunch dairy queen March 2020 \$118.90 + Bake sale March 2020 \$533.25 (Sept 28 deposit)	TD Bank
credit	\$ 2,113.45	Bambora for hot lunch deposits (Oct 1-31)	TD Bank
credit	\$ 57.62	Bambora for hot lunch deposits (Nov 1-3)	TD Bank
credit	\$ 113.27	Bambora for hot lunch deposits (Nov 4-15)	TD Bank
credit	\$ 118.61	Bambora for hot lunch deposits (Nov 16-30)	TD Bank
credit	\$ 165.84	Bambora for hot lunch deposits (Dec 1-8)	TD Bank
		No Hot Lunch Deposits in January 2022	
		No Hot Lunch Deposits in February 2022	
credit	\$ 2,459.54	BAMBORA Hot Lunch Deposits Mar 16-29, 2022	
credit	\$ 1,020.10	BAMBORA Hot Lunch Deposits Mar 30-31, 2022	
credit	\$ 183.67	BAMBORA Hot Lunch Deposits Apr 1-4, 2022	
credit	\$ 2,117.75	BAMBORA Hot Lunch Deposits Apr 5-11, 2022	
credit	\$ 249.29	BAMBORA Hot Lunch Deposits Apr 12-20, 2022	
credit	\$ 154.94	BAMBORA Hot Lunch Deposits Apr 21-30, 2022	
credit	\$ 836.08	BAMBORA Hot Lunch Deposits May 1-20, 2022	
credit	\$ 39.47	BAMBORA Hot Lunch Deposits May 21-25, 2022	
			\$ 17,523.03 Total Credit
debit 361	\$ (518.80)	hot lunch subway Sept 27 (sept 27 paid)	TD Bank
debit 362	\$ (154.05)	hot lunch expenses Tressa Cabana (sept 24 paid)	TD Bank
debit 363	\$ (39.42)	hot lunch milk Tressa Cabana (sept 27 paid)	TD Bank
debit 365	\$ (949.70)	hot lunch dairy queen Oct 8 (Oct 4 paid)	TD Bank
debit 366	\$ (978.60)	hot lunch pizza factory Oct 25 (Oct 25 paid)	TD Bank
debit 367	\$ (1,044.95)	hot lunch dairy queen Nov 8 (Nov 8 paid)	TD Bank
debit 369	\$ (86.41)	hot lunch expenses Tressa Cabana (Nov 1 paid)	TD Bank
debit 372	\$ (104.83)	hot lunch expenses Tressa Cabana (Nov 10 paid)	TD Bank
debit 3	\$ (1,023.00)	hot lunch Sushi Lovers Nov 26 (Nov 26 paid)	
debit 4	\$ (690.76)	hot lunch Subway Dec 3 (Dec 3 paid)	
debit 5	\$ (1,037.40)	hot lunch Pizza Factory Dec 13 (Dec 13 paid)	
debit 6	\$ (243.36)	hot lunch & skate night expenses Tressa Cabana (Dec 8 paid)	
debit 15	\$ (125.08)	hot lunch expenses chips Tressa Cabana (Dec 14 paid)	
debit 26	\$ (393.93)	Hot Lunch Dairy Queen April 1 (Mar 29 paid)	
debit 27	\$ (827.40)	Hot Lunch Pizza Factory April 11 (Apr 11 paid)	
debit 28	\$ (216.11)	hot lunch expenses yogurt, milk, juice..etc. Tressa Cabana (Apr 11 paid)	
debit 29	\$ (1,017.75)	Hot Lunch Sushi Lovers April 29 (Apr 29 paid)	
debit 30	\$ (315.00)	HotLunches.net Annual Fee (Apr 27 paid)	
debit 33	\$ (174.66)	Hot lunch expenses juice, choco milk, chips Costco Tressa Cabana (Apr 27 paid)	
debit 36	\$ (999.60)	Hot Lunch Pizza Factory May 9 (may 3 paid)	
debit 37	\$ (997.55)	Hot Lunch Sushi Lovers May 27 (May 20 paid)	
debit 39	\$ (237.48)	Hot Lunch Expenses: Tressa Cabana - yogurt, chips, choco milk and juice (May 25 paid)	
			\$ (12,175.84) Total Debit
	\$ 5,347.19	Balance as of May 25, 2022	\$ 5,347.19

Saleema Noon invoice outstanding

Teacher reimbursements last day for submission is May 31. Allocated budget is 5000 and we have paid out approx. 2500

Second call for nominations:

Same as above plus Anney Ha for Treasurer and Kelly Simmons for Secretary.

Tressa needs help! Would love a co-coordinator especially for next year to shadow. Kathleen willing to help. Yay Kathleen!

PAC report:

Walkathon update: 24 volunteers, pledge forms due Friday, consolidating and counting on Sunday (Countryside Amenity room) Melissa, Anney, Nicole and Kelly to help. Anney will purchase and freeze small freezies and bring to school on Monday.

Staff appreciation lunch: Kelly will coordinate. Approx 500 budget. Thursday June 23. Steveston vendor? Will also open up to all for provision of extra food items and or dessert. Can use multi purpose room

Welcome back BBQ: community grant application has been submitted. Do we want to tie in on meet the teacher (approx. September 22)? Note for event: M and M meats has a BBQ on wheels. Do we want to make this into a "Meet and Eat" event? Include local vendors. (ie bakery, farmers market type vendors). More of a Spring Fair type set up?

Fundraiser update:

Can we partner with the city re the clear garbage bags from the city? They are provided at Lynas Lane (possibly free of charge) for home use. Anney will check with works yard re how to obtain sam

Election of PAC executive committee:

No vote needed as current PAC executives nominated for another term with no new nominations.

Co Chairs: Melissa Burns and Nicole Stoltz

Treasurer: Anney Ha

Secretary: Kelly Simmons

New executive position of Hot lunch Coordinator: Tressa Cabana

Meeting adjourned at 1950