



ÉCOLE ÉLÉMENTAIRE JOHN G. DIEFENBAKER ELEMENTARY

4511 Hermitage Drive, Richmond, B.C. V7E 4T1

Phone: (604)668-6639 E-mail: diefenbaker@sd38.bc.ca

www.diefenbaker.sd38.bc.ca

Ms. Regina Vosahlo, Principal/Directrice

Ms. Soledad Stevenson, Vice Principal/Directrice Adjointe

RICHMOND
SCHOOL DISTRICT NO.38

SCHOOL YEAR 2024-2025
Extended Absence Form

Dear Parents,

Each year, parents who wish to take their child out of school for extended periods of time approach us. Difficulties arise, however, when parents wish to have reassurance that their child will not be "behind" in their work when they return. If your child misses school for extended periods of time, they may have other cultural and travel experiences, which contribute to their overall development, but the many varied daily classroom activities they will miss cannot be duplicated through worksheets or workbooks.

The following is a list of suggested activities, which are designed to assist parents with planning for their child's educational needs while traveling.

- Set aside a time each day for reading books. You may wish to bring several paperback novels or children's magazines suitable for your child's age and reading ability.
- Have your child keep a reading response journal in which he or she records this reading activity and thoughts about what has been read that day.
- Keep a scrapbook of special places or sightseeing. This can include postcards, pamphlets, drawings, etc. with some student writing, labeling or short paragraphs about the significance of certain landmarks. We would love to have your child share it with the class upon their return.
- Keep up their math skills by:
 - Practicing basic +, -, x, ÷
 - Practice telling time, guessing how long it takes to get somewhere, etc.
 - Use fractions whenever you can. Estimate whenever possible.
 - Have your child decide how much money they will spend each day after starting one with a specific amount.

We will be happy to see what your child has accomplished upon his or her return, but will not be evaluating or marking these activities.

Please note: Your child's spot in the classroom can only be "held" or guaranteed for four weeks (20 school days). After that time, he or she will need to reregister upon return and acceptance in the school will depend on the availability of space.

Sincerely,

Ms. R. Vosahlo
Principal

Ms. S. Stevenson
Vice Principal

Extended Absence Form School Year 2024-2025

Dear Parents:

You have informed us that your child _____ in Grade ____, Div. ____ will have an extended absence from _____ to _____.

If you find you will be returning on a different date, please contact the school by e-mail at ***diefenbaker@sd38.bc.ca***.

If your child is absent from the school for **longer** than a four-week (20 school day) period of time:

1. Your child may be removed from the school register and you will need to re-register upon your return to Richmond.
2. Your child will only be accepted at Diefenbaker Elementary School if there is available space at the time of re-registration.
3. If there is space: your child may not be able to return to the same homeroom/classroom if the class has reached its class limit during your child's absence.

Please be advised that the classroom teacher is not responsible for providing schoolwork for your child during your absence. We will be happy to see what your child has accomplished upon his or her return, but we will not be evaluating or marking these activities.

Please complete and return the information slip below prior to your departure. If you have any questions, please contact the Principal.

Sincerely,

Ms. R. Vosahlo
Principal

Ms. S. Stevenson
Vice Principal

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EXTENDED LEAVE OF ABSENCE - DIEFENBAKER ELEMENTARY SCHOOL

Student's Name: _____ Grade: ____ Div: ____

Extended Absence Period: _____ to _____

Local Contact Name: _____ Phone: _____

Parent Signature

Date